

# Open course training calendar for 2024

## JANUARY

- 17 Transition to Management
- 23 Effective Communication
- 25 Line Management Skills

## FEBRUARY

- 7 Project Management: Advanced
- 13 Presentation Skills: Introduction
- 14 Communicating Complex Concepts
- 21 Transition to Management
- 27 Time Management

## MARCH

- 5 Think Before You Speak
- 6 Assertiveness Skills
- 7 Coaching for Managers
- 13 Developing Resilience
- 14 Project Management: Introduction
- 20 Transition to Management

## APRIL

- 17 Transition to Management
- 25 Interviewing Skills

## MAY

- 8 Improving Personal Impact & Influence
- 9 Line Management Skills
- 14 Presentation Skills: Advanced
- 22 Transition to Management

## JUNE

- 4 Fundamentals of Finance
- 5 Managing Mental Health in a Hybrid Workplace
- 10 Transition to Leadership
- 19 Transition to Management

## JULY

- 4 Assertiveness Skills
- 10 Time Management
- 16 Transition to Management
- 23 Effective Communication

## AUGUST

- 15 Transition to Management

## SEPTEMBER

- 10 Project Management: Advanced
- 12 Train the Trainer
- 17 Unconscious Bias
- 18 Transition to Management
- 26 Presentation Skills: Introduction



All staff receive a 33% discount on course bookings

## OCTOBER

- 7 Communicating Complex Concepts
- 8 Interviewing Skills
- 9 Leading High Performance Teams
- 15 Line Management Skills
- 17 Project Management: Introduction
- 22 Coaching for Managers
- 24 Transition to Management
- 29 Think Before You Speak

## NOVEMBER

- 6 Transition to Leadership
- 12 Effective Communication
- 14 Improving Personal Impact & Influence
- 18 Transition to Management
- 21 Assertiveness Skills
- 28 Presentation Skills: Advanced

## DECEMBER

- 5 Time Management
- 10 Transition to Management

## HOW TO BOOK

- 1 Book online straight from the course page, remember to log in to have your member discount automatically applied
- 2 Or email a request to [learning@cambridgenetwork.co.uk](mailto:learning@cambridgenetwork.co.uk) including the course name, date, attendee name & email then Cambridge Network will send you details for payment

View all course details and costs online [www.cambridgenetwork.co.uk/learning](http://www.cambridgenetwork.co.uk/learning)