Running Successful Virtual Meetings

Synopsis
The working from home revolution has meant the ability to run effective virtual meetings has never been more important. It requires a focus on 3 key aspects; an appropriate Process, relevant Content and a healthy Dynamic.

In this 90 minute workshop we will discuss the things we need to consider under each of these and learn the techniques required to ensure your virtual meetings achieve their outcomes.

“The biggest engagement threat in virtual meetings is allowing team members to unconsciously take the role of observer.”

Outcomes
- Understand what to consider when preparing to run a virtual meeting
- Be able to open the meeting powerfully and create a responsibility to participate
- Know how to break your meetings down to maximize engagement, discussion and output
- Grasp the key techniques that need amplifying in order for things to run smoothly
- Learn how to jumpstart conversations and actions by using the technology more purposefully.

Course details

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<tr>
<th>Course duration</th>
<th>90 minutes</th>
<th>Max delegates:</th>
<th>12</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trainer</td>
<td>DGi</td>
<td>In house</td>
<td>£990 + VAT</td>
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For dates please get in touch
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